

FOOD-TRAK® UNIVERSITY

THE FUNDAMENTALS

ONLINE INTERACTIVE EXPERIENCE

New to FOOD-TRAK? Need more depth? Want to explore best practices? Want to get more from the system? FOOD-TRAK University: The Fundamentals is for you! The 3-day course is focused on how to become a proficient FOOD-TRAK user and be instrumental in driving F&B cost savings to your organization's bottom line. As an attendee you will be given methods to construct, operate and maintain an effective food and beverage database while mastering inventory techniques and methods, forecasting, basic ordering and procurement approaches using the system. Gain competence with requisitions and transfers, waste control, and key report analysis that will help elevate your proficiency and make a valuable impact for your organization.

The Fundamentals course is a "soup to nuts" introduction to FOOD-TRAK for new users, as well as a way for existing users to fill in the blanks and elevate their existing skills. Our main objective is to help you bulletproof your F&B operation by providing you with working knowledge of the FOOD-TRAK System, the inventory, procurement and related process flows, labor saving approaches and available accounting and management reports.

Working on your own computer workstation and the latest version of FOOD-TRAK, you will be led by a live instructor through a series of lectures explaining the "how to" functionality of each process. This "real world" foodservice operation approach prepares you to make effective use of the FOOD-TRAK system.



TRAINING FOCUS

- | | |
|--|------------------------------|
| FOOD-TRAK System Overview | Inventory |
| Database Design | Purchase Orders and Invoices |
| User Credentials | Receiving |
| Profit and Cost Centers | Requisitions and Transfers |
| Report Analysis and Action Planning | Waste |
| Graphical Analytic Reporting | Getting Help |
| FOOD-TRAK Mobile Partner Functionality | |

TECHNICAL REQUIREMENTS

Attendees will need their own computer. For remote attendees, the course is provided using Microsoft Teams. In all cases it will be necessary to use a browser (see below). Recommended configuration for remote attendees:

- Web Browser Chrome (recommended), Edge, Firefox or Safari
- Webcam and Microphone (recommended)
- Wired or Wireless Network Connectivity
- Disabled Windows Firewall



REGISTRATION


"Taking FOOD-TRAK University: The Fundamentals training was very helpful for day-to-day operations. With The Fundamentals, it opened up a gateway of knowledge to make purchasing, requisitions and inventory much more efficient. Using what I learned from training helps me cut down on the time spent creating purchase orders, req's and updating inventory templates."

-Toledo Zoo

Space is limited for this course and advanced registration is required. The deadline for timely registration (accompanied by payment) is 7 days prior to the first day of the course.

The standard registration fee is \$995 for the first attendee. Additional attendees are \$895 each. A special, discounted rate of \$895 per person is available if payment is received in full at least 14 days prior to the training date. Payment can be made using a company check, Visa, MasterCard or AMEX. Final registration (within 7 days of the training date) will be accepted on a space-available basis only. Payments are non-refundable if cancellation occurs within 7 days of the online training unless we are forced to cancel or reschedule the course. SCI reserves the right to cancel online training in the event of insufficient registration or events beyond our control.


We offer a variety of training options so please contact us to discuss which option is best for your organization. Advanced workshop-based coursework is available for Procurement as well as Recipe Costing and POS Integration.



2025 COURSE DATES:


MAY 14 - 16
JUNE 11 - 13
JULY 16 - 18

Instructor-led Classroom: 3 Days
 8-hour sessions each day with breaks and lunch.



LOGISTICS

Attendee will receive an email containing a link to participate in the class online. It will include instructions on how to join the meeting, and connect both the audio and video. Most sessions include an option for in-person attendance. Contact your Account Manager for additional details.



CONTACT US

Register Online
www.foodtrak.com

Register by Phone
 800.553.2438

Register by Email
ftsales@foodtrak.com

PRICING:

Pre-Registration Fee: \$895.00
Standard Registration Fee: \$995.00
Additional Attendee Registration Fee: \$895.00

Prices listed are per person

MAIL REGISTRATION

Training Date_____

Name_____

Company_____

Title_____

Phone Number_____

Email Address_____

Additional Attendee Name(s)_____

PAYMENT

☐ Check Enclosed

☐ Credit Card (Visa/MasterCard/AMEX)

Credit Card #_____

CVC #_____ Expiration Date_____

Name on Card_____

Billing Address_____

Billing Zip Code_____

Signature_____